

No/W/19/4928
Dated 31/12/24

Office of The Principal

Govt. Women College, Gandhi Nagar, Jammu

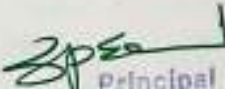
Expression of Interest (EOI)

Expression of Interest (EOI) is hereby invited on behalf of the Principal, PSPS Govt. Women College, Gandhinagar Jammu from interested bidders for opening of branded Cafeteria inside the college campus. The EOI should be submitted in sealed envelope . addressed to Principal, PSPS Govt. Women College, Gandhinagar Jammu.

INSTRUCTION TO BIDDERS /TERMS & CONDITIONS:

Interested bidder should note the following:

1. This EOI invitation document is not a Tender or Request for Proposal in any form and would not be binding on PSPS Govt. Women College, Gandhinagar Jammu in any manner whatsoever.
2. The bidders will have to make a presentation before a duly constituted committee, show casing their experience in running cafeterias, range of foods/products/items sold and existing facilities at other educational institutions, residential campus, etc. Based on the presentation, the committee will decide for issuing Tender documents to successful presenters. Tender documents will be issued to successful presenters only, on payment of tender fees to be communicated later.
3. PSPS Govt. Women College, Gandhinagar Jammu prefers to open a Cafeteria with all facilities including food, coffee, healthy snacks, healthy beverages, etc . from reputed national and international brands and stake holders/ authorized agencies/franchises.
4. PSPS Govt. Women College, Gandhinagar Jammu reserves the right to cancel the EOI invitation as a whole or in part without assigning any reason whatsoever.
5. The Bidders are encouraged to conduct their own independent survey, assessment, analysis and check the reliability, accuracy, feasibility and completeness before submission of their interest/ proposal.
6. PSPS Govt. Women College, Gandhinagar Jammu reserves the right to update, amend and supplement the information given in this document at its sole discretion before the last date and time of submission of the interest/proposal.
7. Only Female staff shall be allowed to run the Cafeteria .
8. Bidders should equip himself /herself with all the permits, License etc. required for the operation of the Cafeteria.


Principal
Padma Shri Padma Sachdev
Govt. College for Women
Gandhi Nagar, Jammu

8. Bidder should adhere to all the safety guidelines and norms in running the cafeteria. Bidder should/will be responsible for cleaning and regular upkeep of the premises surrounding the Cafeteria.

9. The lease term will be initially for 3 (three) years and same may be extended on satisfactory performance. On expiry of lease term, (if not extended) the bidder shall vacate the premises immediately. However, the existing operator may Bid fresh if not prohibited otherwise due to unsatisfactory performance.

10. No liquor items will be provided/ served in the Cafeteria.

12. The selected bidder will have to sign an Agreement with the Principal, PSPS Govt. Women College, Gandhinagar Jammu before operation of the Cafeteria.

13. The bidders should have atleast three years of experiencing of running Café in any Govt. Institution.

14. The Bidder should submit the bid with supporting documents about their experience.

The bid should include

- a) Items to be sold
- b) Rate of Items
- c) Quantity / weight/volume of Item to be served should be clearly mentioned.
- d) Experience Certificate of running Cafeteria in Govt. Institution.


Note : The rates quoted should not be higher than any cafe run by the Vendor in the Municipal Limits of Jammu.

15. Principal, PSPS Govt. Women College, Gandhinagar Jammu reserves the right to call limited or all parties for making a presentation, based on their experience and technical submission made in the EOI . Mere fulfillment of EOI criteria does not entail the parties to be called for making a presentation.

16. In support of the credential submitted by the parties, Principal PSPS Govt. Women College, Gandhinagar Jammu reserves the right to solicit information from the organizations, issuing such credential certificates.

17. PSPS Govt. Women College, Gandhinagar Jammu shall provide suitable space for setting up of Café/Cafeteria

18. The rent to be paid to PSPS Govt. Women College, Gandhinagar Jammu for utilizing the space of institution is negotiable.


Principal
Padma Shri Padma Sachdev
Govt. College for Women
Gandhi Nagar, Jammu

17. The key dates and information are as below:

Address for submission of EOI : Administrative Office, PSPS Govt. Women College, Gandhinagar Jammu.

Last date & time for receipt of EOI : Latest by : 14-01-2025 , upto 03:00 PM

Date & time of opening of EOI : 15-01-2025 ; 11:30 AM


Date and time of making presentation(only for the qualified parties based on the EOI) ; Shall be communicated telephonically

SCOPE OF WORK: The different facilities and services intended by the authority and to be provided by the bidder are mentioned below.

1. Preparation of List of Food Items/material /Menu and approval from the Principal PSPS Govt. Women College, Gandhinagar Jammu before introducing it.
2. Deployment of adequate manpower, materials, consumables etc. to run the Cafeteria smoothly.
3. Procure necessary permits, licenses from the Govt. of J&K UT required for running a Cafeteria.
4. Arrangement of adequate furniture, equipment's, crockeries, consumables etc. required for smooth functioning of the Cafeteria.
5. The bidder will ensure the safety and proper custody of the property/structure/equipments of and will pay any loss or damage caused by him/ her to Principal PSPS Govt. Women College, Gandhinagar Jammu
6. Menu/Recipe will have an equal mix of food brands (local, national & International) but no Liquor item will be included. Bidder will also establish the facilities for serving different variety of Vegetarian, Coffee Shop, confectionary, snacks etc.
7. Sub Leasing of the Cafeteria after award of work! Agreement will not be permitted.
8. The Bidder/Contractor will be required to consult Principal PSPS Govt. Women College, Gandhinagar Jammu authorities before advertising anything related to the Cafeteria in the print media.

REQUIRED EXPERIENCE:

1. The bidder should have minimum experience of running , catering and maintaining Cafeteria for minimum of 03 Years.
2. The bidder should have been operating and managing a project of similar size and scale for the last 3 years.


Principal
Padma Shri Padma Sachdev
Govt. College for Women
Gandhi Nagar, Jammu

INFORMATION ABOUT THE BIDDER:

While submitting the Expression of Interest for the Cafeteria (in a plain form according to the following format), the Bidder must submit the following details along with all required documents showing their experience, financial solvency, etc. without which the bid will not be considered.

Details about the Bidder

1. Name of the Bidder/ Company/Organisation:
2. Present address with contact number:
3. Key Contact Person (name, designation, address, contact no., mail id) :
4. Accreditation with FSSAI or any other certifying agency :
5. Bidder should quote GST number. Type of the Organization/ Entity (with supporting documents) Registration details of the organization /entity (with supporting documents, registration certificate, etc.) Brief description about the organization/ entity, organization structure and type of business.



Principal

Principal

Padma Govt. Women College, Gandhi Nagar
Govt. College for Women
Gandhi Nagar, Jammu